City of Dixon & Dixon Professional Firefighters Assn Local 4665 2024-2027 Memorandum of Understanding **MOU Section 4.1.1 Implementation Guide**

This payroll implementation guide is agreed-to by the City and the Association for Section 4.1.1 of their 2024-2027 Memorandum of Understanding which reads in relevant part:

"All unscheduled work hours will be paid at the rate of one and one-half times the employee's regular rate of pay."

The Parties agree that Section 4.1.1. applies as follows:

- 1) Section 4.1.1 applies when the City assigns a member of the bargaining unit to work a shift that is not part of the employee's ongoing schedule. Each bargaining unit employee is assigned to a shift (A/B/C a.k.a. Blue/Red/Green). If Employee 1 assigned to A Shift is absent or is expected to be absent and the City decides to instruct Employee 2 assigned to B Shift to work in-place of Employee 1, Employee 2 who has been instructed to work as the substitute will be paid overtime pursuant to Section 4.1.1.
- 2) Section 4.1.1 does not apply when an employee's schedule is changed unless the schedule change occurs with less than seven days' notice as required in Section 10.1. If an employee's schedule changes from A to B, the employee will not be paid overtime for hours worked when they move from one shift to the other.

3) Section 4.1.1 does not apply to shift trades.

For the City: For the Association: Exp.

Date: 11-15-24Date: 11/15/24